**LOST LAKE PROPERTY OWNERS ASSOCIATION**

**1469 LAKE DRIVE**

**CAMANO ISLAND, WA 98282**

**Phone 360-387-0466 Fax 360-387-4512**

**llpoa@wavecable.com**

**INSTRUCTIONS TO BUILDERS**

Before beginning any on-site construction within the Lost Lake Property Owners Association area, the Lost Lake Property Owners Association (LLPOA) Building Permit Application Packet MUST be filed at the Office and approved by the Architecture Committee.

The LLPOA Building Permit Application shall be completed, along with the following:

* Obtain water verification approval (Forms can be picked up at the Island County Offices)
* COMPLETE APPLICATION FOR NEW WATER SERVICE or TRANSFER OF WATER SERVICE.
  + New water shares are $9000 plus a new hook-up fee of $250.00.
  + The deferred water hook-up fee is $250.00.
* Submit the following with your LLPOA Building Permit:
  + Application for new/transfer water service (if applicable)
  + Water Verification approval
  + Plot plan
  + Approved Island County septic permit
  + Island County building permit
  + Complete set of building plans
  + Verification of age of manufactured home, if applicable (less than two years old)
  + Burn permit, if applicable
  + A Tree Removal Permit must be turned in and approved before any trees can be removed on the property. Failure to do so will result in fines for each tree removed.

The Board of Trustees reserves the right to impose a STOP WORK ORDER on any and all construction which does not conform to the LLPOA guidelines, and/or have not been reviewed and approved by the Architecture Committee. Fines may be assessed for failure to comply.

Please reach out to the Office Manager if you have any questions or concerns at 360-387-0466 or llpoa@wavecable.com.

Thank you

Lost Lake Property Owners Association Board of Trustees